

Minutes

MEETING OF BOARD OF INSPECTORS FOR THE POTTER COUNTY JAIL August 7, 2026; noon; Gunzburger Building – Front Conference Room

CALL TO ORDER - Paul Heimel, Chair at 12:00 pm

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE/ROLL CALL Members Paul Heimel, Nancy Grupp, Robert Rossman, Kevin Siska, Administrator Jessica Giebel; present. Recording Secretary Paige Barroqueiro, Warden Ricky Hurler, and Jail Nurse Rachel Baker; present. Stephen Minor and Andy Watson; absent.

PUBLIC COMMENT ON AGENDA ITEMS - (*limited to 3 minutes per person*)

MINUTES – May 1, 2026 ~**Action**~ Robert Rossman moved to approve. Kevin Siska seconded. Robert Rossman yes; Kevin Siska yes; Paul Heimel yes; Nancy Grupp yes.

REPORT FROM WARDEN/DEPUTY WARDEN

- There are currently 32 male inmates, 1 weekend, 1 housed in McKean, 1 in Warren, 3 females in McKean, 1 doing community service, and 2 on work release.

- Some 23 inmates are on medication. 2 are receiving Medication-Assisted Treatment and 16 are seeing the psychotherapist.

- Officers completed multiple training courses including cell search, strip search, and hospital transport.

- One officer is currently at Academy training. Enrollment cost was covered by the tech fund.

- \$500 was donated from the ministerium and was split between the inmates for commissary.

- On July 17th, Warden Hurler met with Cidtalk about setting up AI mental health counseling. This does not replace any other form of mental health support currently provided at the Jail but is an additional resource for inmates to use in the hours when other resources may not be available. To date, 54 conversations have been started with over 1,000 messages. Warden Hurler receives alerts to his phone if certain words or phrases are used so that precautions can be taken before situations escalate.

RE-ENTRY SERVICES/STEPPING UP UPDATE

- Mental Health Director Kayla Wright reported that an upcoming Re-entry Committee meeting is scheduled. She noted that Pat Harris has officially retired as Re-entry Specialist and that Kiara Perkins has been working closely with Warden Hurler, to ensure the transition without Pat goes smoothly. Wright also reported that discussions with another county regarding the Indigent Defense position are ongoing, with hopes that the initiative can move forward soon.

COMMITTEE REPORTS -

Personnel – None

Facilities – Commissioner Rossman reported that the Sallyport bid was awarded and work should begin soon.

Operations/Policies & Procedures – Commissioner Heibel reported that there is currently work being done on a policy regarding use of the tech fund.

NEW BUSINESS –

-Election of officers

- Commissioner Heibel stated that, if nominated, he would decline to serve a sixth year as Chair. He expressed that it is time for another member to step into the role and help the Board continue the significant progress it has made over the past six years. **~Action~** Kevin Siska moved to nominate Robert Rossman as Chairman. Nancy Grupp seconded. Kevin Siska yes; Nancy Grupp yes; Paul Heibel yes; Robert Rossman yes. **~Action~** Robert Rossman moved to nominate Paul Heibel as Vice Chairman. Kevin Siska seconded. Robert Rossman yes; Kevin Siska yes; Paul Heibel yes; Nancy Grupp yes. **~Action~** Nancy Grupp moved to nominate Kevin Siska as Secretary. Paul Heibel seconded. Nancy Grupp yes; Paul Heibel yes; Robert Rossman yes; Kevin Siska yes.

-2027 Meeting Schedule **~Action~** Robert Rossman moved to set quarterly meetings on the first Friday of each quarter effective immediately with the first meeting being on Friday, October 2nd 2026. Kevin Siska seconded. Robert Rossman yes; Kevin Siska yes; Paul Heibel yes; Nancy Grupp yes.

OLD BUSINESS -

PERSONNEL-

Hire; Philip Seeley-Deputy Warden as of 8/10/26 **~Action~** Robert Rossman moved to approve. Nancy Grupp seconded. Robert Rossman yes; Paul Heibel yes; Nancy Grupp yes; Kevin Siska yes.

GENERAL DISCUSSION - (issues, concerns, suggestions by members)

EXECUTIVE SESSION -(if warranted)

NEXT MEETING – October 2, 2026

ADJOURNMENT - **~Action~** Nancy Grupp moved. Paul Heibel seconded. Nancy Grupp yes; Paul Heibel yes; Robert Rossman yes; Kevin Siska yes.